



O.R.L.

office of the  
registrar  
of lobbyists

BRITISH COLUMBIA

## GUIDANCE DOCUMENT

# HOW TO REPORT POLITICAL, SPONSORSHIP, AND RECALL CONTRIBUTIONS IN THE LOBBYISTS REGISTRY

Revised: September 20, 2024

## PURPOSE OF THIS GUIDANCE DOCUMENT

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### Notice

This document is for information purposes only and does not constitute a decision or finding by the Registrar of Lobbyists for British Columbia or their delegates. This guidance does not affect the powers, duties or functions of the Registrar of Lobbyists, or their delegates, regarding any investigation or other matter under the *Lobbyists Transparency Act*, respecting which the Registrar and their delegates will keep an open mind. Responsibility for compliance with the *Lobbyists Transparency Act* remains with each client, lobbyist, and public office holder.

This guidance document outlines key considerations for Designated Filers when reporting political, sponsorship and recall contributions in the Lobbyists Registry. It builds on the [Reporting political, sponsorship, and recall contributions](#) guidance.

## GUIDANCE FOR DESIGNATED FILERS

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The LTA requires that Designated Filers declare political, sponsorship, and recall contributions made by lobbyists or clients named in the Registration Return, only when a contribution is made to an MLA, Minister or the Premier who is the target of a lobbying activity, or their political party or constituency association.

When you register in the Lobbyists Registry for the first time, or when you update your Registration Return, you will be asked whether a lobbyist named in the Registration Return has lobbied an MLA, Minister or the Premier.

If you answer yes to this question, you will be prompted to answer whether the lobbyist or client has made a political, sponsorship, or recall contribution since the date the writ was issued for the last Provincial election (see flow-chart below).

Organizations will have to answer these questions for all their in-house lobbyists, and consultant lobbyists will have to answer these questions for themselves and for their clients.



Note: If your answer to the first question changes after you submit your initial Registration Return (that is you or your organization has lobbied or expects to lobby an MLA, Minister, or the Premier), you must ensure you update your answers in your Registration Return when you submit your next Monthly Return.

Examples:

- 1) You submit a new Registration Return with an effective date (start date) of October 21, 2024. You must answer the above-referenced questions to the September 21, 2024 date of writ. The Registry will only present you the option to answer this question for the period since the last writ was issued.
- 2) You update your Registration Return on October 28, 2024, and the effective date of your updates is October 1, 2024. You previously answered these contributions questions with respect to the September 21, **2020** date of writ. You will be prompted to answer these contributions questions with respect to the September 21, **2024** date of writ.